

# Poly Property Group Co., Limited

# 保利置業集團有限公司

(Incorporated in Hong Kong with limited liability)
(Stock Code: 00119)
(the "Company")

# NOMINATION POLICY

# I. Purpose

This policy sets out the nomination procedures, selection criteria, and recommendation guidelines adopted by the Nomination Committee (the "Committee") of the board of directors of the Company (the "Board") for the nomination and selection of directors of the Company (the "Director(s)") (including the appointment and re-election of the Directors).

### II. Selection Criteria

When evaluating candidates (including retiring Directors eligible for re-election), the Committee should consider the following factors:

- 1. Personal integrity and character;
- 2. Professional knowledge and experience aligned with the Company's strategic objectives;
- 3. Available time commitment;
- 4. The Company's Board Diversity Policy;
- 5. The current structure, size, diversity, skill set, and needs of the Board;
- 6. Independence (applicable to independent non-executive Directors, who must comply with the provisions of Rule 3.13 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules")); and
- 7. Other relevant factors as determined by the Committee or the Board from time to time.

#### **III. Nomination Procedures**

# (I) Appointments by the Board

- 1. The Committee may identify suitable candidates for Directors through various means and channels, including but not limited to Directors, shareholders, management, and external headhunting firms.
- 2. Candidates are required to submit a resume (including professional qualifications and relevant experience), a declaration of independence (applicable to independent non-executive Directors), a consent form authorising the disclosure of appointment-related information, and other legally required documents.
- 3. The Committee shall conduct a comprehensive assessment and due diligence on all candidates, including evaluating potential conflicts of interest and reviewing candidate qualifications in accordance with uniform standards. The Committee may, as necessary, arrange interviews with candidates and submit its final recommendation to the Board for review and approval.

# (II) Re-election of Directors

- 1. Retiring Directors who are eligible and willing to stand for re-election shall be re-elected at the annual general meeting in accordance with the Company's Articles of Association. When assessing the eligibility of retiring Directors for re-election, the Committee shall consider the selection criteria of this policy and the overall contribution of the retiring Directors to the Company. After assessment, the Committee shall submit its recommendation to the Board for review and approval.
- 2. The personal details of retiring Directors participating in re-election at the annual general meeting and the Board's recommendation shall be included in the circular sent to shareholders in accordance with the applicable Listing Rules for reference.

- 3. If any independent non-executive Director has served continuously for nine years, the recommendation for re-appointment shall include the reasons why the Committee considers that the Director remains independent and should be reappointed.
- 4. The Board reserves the final right to recommend candidates for election at the general meeting.

## (III) Nomination by Shareholders

Shareholders who wish to nominate candidates for Directors in accordance with the Company's Articles of Association shall comply with the relevant provisions set out in Part IV "Proposing a Person for Election as a Director at a General Meeting" of the "Procedures for Shareholders to Convene General Meetings and Put Forward Proposals" published on the Company's website (www.polyhongkong.com).

## IV. Policy Review

The Committee will review the implementation of this policy annually and, as necessary, submit revision proposals to the Board for its consideration and approval.

## V. Policy Disclosure

- 1. This policy shall be published on the Company's website.
- 2. A summary of this policy (including the nomination procedures, selection criteria, and recommendation guidelines adopted for Director candidates during the year) shall be included in the corporate governance report within the Company's annual report.

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